

14th July 2021

To: Parents and Carers

Dear Parents/ Carers

END OF TERM ARRANGEMENTS

As we head in to the summer break, I would like to let you know about our end of term arrangements. All students will finish on Friday 16th July after afternoon tutor time. Buses have been called early and the students will leave site in a staggered way as per our Covid 19 procedures. These are as follows:

Year 7 - 12.30pm
Year 8 – 12.35pm
Year 9 – 12.35pm
Year 10 – 12.40pm
Year 12 – 12.45pm

Buses will leave site once all children are on board.

There will be no lunch service but there will be a break service on Friday. Students who receive free school meals are able to pick up their meal at break time.

Please can I take this opportunity to thank parents and carers for their support throughout this year. We do appreciate it after what has been a challenging year for us all.

Mr Jackson will write to you in due course about the arrangements for September how things will work operationally, please keep an eye out for emails from the academy over the break.

It is important that students are prepared for learning fully and are ready for the 'WLA Way' in September. In preparation for this, please can I share our expectations in terms of equipment and uniform before we break up:

EQUIPMENT:

It is important the students have the following basic equipment each and every day:

- a pencil case
- black pens
- pencils
- a ruler
- red pens for completing self-assessment
- blue pens for completing peer assessment
- a calculator
- Their iPad, which needs to be fully charged

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Students' equipment will be checked daily by their tutor and we place great emphasis on students being prepared to learn. The simple reason behind this is that learning time is lost if students are having to source or borrow missing items – we want to maximise every minute of learning we can and having the correct equipment every day enables this to happen.

UNIFORM

As you know, our students are extremely smart and we place the highest regard on their personal presentation and the way they wear their uniform – we want our students to look their absolute best. Please can I take the opportunity to remind you of our uniform policy before you prepare to buy new items of uniform over the summer break: [School Uniform | West Lakes Academy](#)

Our standards and expectations are high and we value parent/carer support in ensuring their child meets our uniform expectations. Parents/carers and/or students should check with the academy before purchasing items or colouring/styling hair if they are unsure of whether the item/hairstyle/hair colour will meet with our expectations. Nose studs are not permitted.

May I take this opportunity to be clear that our uniform policy states that:

- Body con skirts are not permitted – skirts must be tailored and must sit at the knee
- Skinny trousers are not permitted – trousers must be tailored

To order uniform and for uniform queries, please visit www.oneidentity.co.uk or telephone Identity on 01229 823584. More information on this can be found on our website by following this link: <http://www.westlakesacademy.org.uk/about-us/general-information/school-uniform/> If you have any questions or are worried about sourcing the equipment/ uniform needed for our return to school, please contact me via my email address relphm@westlakesmat.org.uk or by calling the academy on 01946 820356.

Please do let us know if we can further help or support. I hope you and your families have a restful summer and we look forward to working with you all after the Summer break.

Yours sincerely



Melissa Relph
Vice Principal

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